

East Leicestershire & Rutland Clinical Commissioning Group Patient Participation Group/Patient Reference Group Chairs Network - Working Arrangements

Aims

The aim of the Network is to provide a platform for engagement between the CCG and patients in commissioning intentions. It also aims to encourage locality working, and sharing of ideas and best practice.

Membership

Membership of the Network should be a Chair and/or representative from each PPG/PRG in the ELR CCG area.

There will be three localities and each PPG/PRG will be part of one, determined by the geography of where their PPG/PRG is located. The localities are:

- Blaby and Lutterworth
- Oadby and Wigston
- Melton Rutland and Harborough

Events and Meetings – Please Appendix A – Model of Working

The Network will meet twice yearly at a Chairs/representative Network event and once yearly at a Locality meeting. The events will be held January/February and September of each year, and the locality meetings will be held between May and June each year.

ELR CCG will organise these events and meetings, and will offer dates, times and a choice of venues for the members to choose from.

Members will be given the opportunity to Chair events on a voluntary or rotational basis. ELR CCG will also encourage members to influence the programme of each event/meeting.

Purpose of Events and Meetings

The January/February event will enable members to influence commissioning priorities, strategy and plans.

The May/June Locality meetings will enable members to present information gathered from feedback from the questionnaire (and/or other tools) completed by their PPG/PRG to produce a Locality Patients Intelligence report. **Please see Appendix B – Working Arrangements Diagram**

The September event will enable members to collate locality information, prioritise and produce an ELR CCG Patients Intelligence Report which will be used by the CCG for commissioning and planning purposes. **Please see Appendix 2 – Working Arrangements Diagram**

At all of these meetings and events there will be an educational session, developed from suggestions from the PPG/PRG's.

Working Partnerships

The Network will work with a number of other organisations, which are:

- Leicestershire and Rutland LINKs (Healthwatch)
- NAPP
- West Leicestershire CCG
- Leicester City CCG
- LLR Cluster (whilst still in existence)

This list is not exhaustive, and the Network will consider working with other organisations if approached.